

**PRODUCT FIBER USAGE AND BLEACHING VERIFICATION**  
**FOR \_\_\_\_\_ (PRODUCT NAME)**

*Please fill out form completely. For each type of fiber, fill out all boxes to the right. If you use multiple sources for any one type of fiber, please include information on all sources. Sign and date on side two. See the following notes for guidance:*

**Bleaching Process.** Is the fiber processed chlorine free (PCF), totally chlorine free (TCF), elemental chlorine free (ECF) or chlorine bleached. Provide the bleaching sequence information (i.e. *OA(ZD)EDnD*).

**Certification.** Type of certification (FSC, SFI, CSA, or none), name of certifying organization (Smartwood, SCS, etc). If forest is not certified, please provide information source (name, title, company, contact info).

**Sources (see Recycled Content table).** Please list company-owned and/or independent de-ink pulp mills for de-inked pre-consumer and post-consumer fiber. List sources for unprinted recycled fiber, like envelope clippings, etc. Ideally, **mill broke** should be broken down into its original sources entering the paper mill, and not grouped under unprinted pre-consumer fiber.

Virgin Content (% of total fiber)	Bleaching Process	Forest of Origin (or Tree Farm) / Geographical Area / Ownership	Tree Species/ Logging Rotation (yrs)/ Year of Previous Harvest	Pulping Efficiency (Percent)	Certification/3rd Party Verification (If not certified, then note sources)
<i>Hard Wood (%) :</i>					
<i>Soft Wood (%) :</i>					
<i>Ground Wood (%) :</i>					
<i>Non-Wood (%) :</i>					

Recycled Content	Bleaching Process	Sources	Definition of Terms
<i>Post-Consumer (%) :</i>			<b>Post-Consumer.</b> Recycled material that was collected after the material has reached its intended end use. It does not include waste streams from manufacturing processes or unsold publications.
<i>Pre-Consumer, De-Inked (%) :</i>			<b>De-Inked Pre-Consumer.</b> Recycled material that had been printed but did not reach its intended end use, such as waste from printers and unsold publications.
<i>Pre-Consumer, Unprinted (%) :</i>			<b>Unprinted Pre-Consumer.</b> Recycled material that has never been printed, such as envelope clippings, and other converter waste streams. Please note the source in the Sources column.
<i>Recycled Non-Wood Fiber (%) :</i>			<b>Recycled Non-Wood Fiber.</b> Recycled material from agricultural waste streams, recycled rags, and other waste streams containing non-wood fiber.

**SEE REVERSE SIDE --**

**MARKET PULP SOURCES**

	<b>Manufacturer, Mill</b>	<b>Pulp Type</b>	<b>Forest of Origin (or Tree Farm) / Geographical Area / Ownership</b>	<b>Tree Species/ Logging Rotation (yrs)/ Year of Previous Harvest</b>	<b>Certification/3rd Party Verification (If not certified, then note sources)</b>
1					
2					
3					
4					
5					

**For each manufacturer noted above, please give contact details here:**

<b>Manufacturer</b>	<b>Contact Name</b>	<b>Address and Phone</b>
1		
2		
3		
4		
5		
6		

**I certify that every reasonable effort has been made to obtain the requested information and that the information provided above is complete and accurate for \_\_\_\_\_ (product name) to the best of my knowledge.**

**Name:** \_\_\_\_\_

**Manufacturer:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_